



## Austin/Travis County Health and Human Services Department



*The role of public health is to:*

**PROMOTE** community-wide wellness,

**PREVENT** disease, and

**PROTECT** the community from infectious diseases,  
environmental hazards, and epidemics

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# Social Services Contracting Process

September 21, 2010

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# **Objective: Contract for Services that Promote Self-Sufficiency**

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- **Develop an Request for Proposals (RFP) that addresses the Self-Sufficiency Continuum**
  - *Based on the 5 goals in the Comprehensive Plan*
- **Focus on promoting and sustaining self sufficiency to individuals and families at or below 200% of poverty (some exception for victims, elderly or disabled may be considered)**
- **RFP will be broad enough to encourage innovative strategies and partnerships**
- **Separate processes, but still focused on 5 goals**
  - **Separate RFP for Planning/Administration (3% total)**
  - **Separate RFP for HIV Services (time frame and grant requirements)**
  - **Direct Childcare through Workforce Solutions (100%+ leverage)**
  - **Separate RFP for ARCH and Women and Children Shelter**

# Self Sufficiency Goals

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## Safety Net/Infrastructure Services

- ensure basic necessities and legal rights

## Transition Out of Poverty

- providing education, employment and other services to transition out of poverty

## Problem Prevention

- deterring the growth of problem conditions at the individual and community level

## Universal Support Services

- family and societal support services

## Enrichment

- encourage personal development and community enrichment

# Scoring Process

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- **Two review levels:**
  - **Threshold and Evaluation**
- **Threshold – minimum criteria**
  - **Board of Directors, IRS 990, unqualified audit (2 yrs), fiduciary bond, 2 yr experience**
- **Evaluation – Scoring matrix**
  - **80 points: Connection to goals** (target populations, program strategy, outcomes/performance, evaluation)
  - **10 points: Cost effectiveness** (Leverage, budget, cost)
  - **10 points: Experience/Capacity**

# Funding

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## Available Funding based on FY2010 budget

- \$18,482,160
- <\$107,122> Sickle Cell
- <\$ 673,179> HIV Services RFP
- <\$1,933,493> ARCH
- <\$1,676,430> Women & Children Shelter
- <\$331,832> Direct Childcare
- <\$554,465> Admin and Planning RFP (3%)

**\$13,205,639 for Social Services RFP**

# Timeline

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- **September 23, 2010 presentation to City Council**
- **September 30, 2010 Council action to approve proceeding with recommended RFP.**
- **Oct 2010: Issue RFP. Responses due January 2011**
- **Oct 2010: No Contact period begins (Anti-Lobbying Ordinance)**
- **April 19, 2011 – PHHS Subcommittee reviews evaluation matrix w/o agencies identified and transition plan**
- **May 10, 2011: RCA with contract recommendations and proposed transition plan reviewed by PHHS (Specially Called Meeting)**
- **May 26, 2011: Council approves contracts and transition plan**
- **October 2011: New contracts begin**

# Transition Plan

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**Communication:** The RFP process should be clear and transparent for current providers, new applicants and other community stakeholders. Staff will analyze the effect on current programs on a case-by-case basis to mitigate the impact on clients and programs (timing, referrals, client options). Transition recommendations will be the last step in the process.

- **September 2010:** Notify agencies of pending PHHS and Council action on RFP process
- **October 2010:** Meet with agencies to explain the process, answer questions, and review timeline (all current agencies eligible to apply)
- **October 2010:** Brief Community Action Network (CAN) Board of Directors on the RFP process and timeline
- **April 2011:** Assess transition requirements for specific contracts
  - **Client impact**
  - **Service/Program impact**
  - **Length of time and funding for transition**
- **April 19, 2011:** PHHS approves transition plan